

# Leonard Bruno & Associates Inc.

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## Providing professional tax services for:

- **Business Owners/Managers/Contractors**
- **Employees with Expenses**
- **Executives and Professionals**
- **Investors and Rental Property Owners**

## Client Consent Form - Individual

Client(s): \_\_\_\_\_

The federal Personal Information Protection and Electronic Documents Act (PIPEDA) applies to most organizations in Canada, including my company. This legislation controls how organizations collect, store, use and disclose personal information about individuals in the course of providing services to a client. When you do business with me you share personal information so that I may provide you with products and services that best suit your financial needs.

All employees, associated advisors and suppliers who are granted access to client records understand the need to keep this information protected and confidential. They know they are to use the information only for the purposes intended. This expectation is clearly communicated. I've also established physical and computer systems safeguards, along with proper processes, to protect the client information from unauthorized access or use. Leonard Bruno & Associates' Privacy Policy may be viewed at [www.leonardbrunocpa.ca](http://www.leonardbrunocpa.ca).

Leonard Bruno & Associates proceeds on the basis that you consent to the collection, use and disclosure of personal information in an appropriate manner. By signing this form you are authorizing Leonard Bruno & Associates Inc. to store your financial information, and to share it with other professionals within my company for the purpose of providing the services you requested.

You may withdraw your consent at any time by contacting our office.

Please sign this consent letter below, authorizing Leonard Bruno & Associates to collect, store and use your personal information in the manner and care outlined above.

\_\_\_\_\_  
Client Signature

\_\_\_\_\_  
Date